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| Enter contact name or registered company name, as it will appear in the agreement. | **LOCAL ARTIST DETAILS** |

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| **IMPORTANT: This form should be completed by the local artist. it should NOT be completed by the store.**  **Once completed, please take this form to the relevant store(s) for them to consider the opportunity.** |

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| **Address:**  Enter your full address including postcode.  **Registered company number:**  Enter company number. Enter n/a if you are not a registered company.  **Registered company address:**  Enter the full company registered address. Enter n/a if you are not a registered company.  **Registered company trading address:**  Enter the full company trading address. Enter n/a if you are not a registered company. | **Date:**  Enter the date you are completing this form. |

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| HMV/Fopp Store | Supplier Number | Have you supplied stock to any other HMV or Fopp stores? |
| Enter the store name and address. | Enter your local artist supplier if you have already been allocated one. If you do not have one, enter NO SUPPLIER NUMBER. | List the stores and a brief description of stock delivered. |

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| Enter the details of the person we should contact if we have any queries | | |
| Local Artist Contact Name | Local Artist Phone Number | Local Artist Email Address |
| *Click to enter details* | *Click to enter details* | *Click to enter details* |

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| --- | --- | --- |
| Enter the details of the person who we should send the agreement to. This will be the person who will sign the agreement and who will provide their own bank details or business bank details. | | |
| Full Name | Position (if relevant) | Signer Email Address |
| *Click to enter details* | *Click to enter details* | *Click to enter details* |

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| **Artist Name / Band Name** | **Title / Description** | **Format**  **CD, LP, book, etc** | **Enter if already agreed with store** | | |
| **Cost Price** | **Retail Price** | **Quantity** |
| *Click to enter details* | *Click to enter details* | *Click* | *Click* | *Click* | *Click* |
| *Click to enter details* | *Click to enter details* | *Click* | *Click* | *Click* | *Click* |
| *Click to enter details* | *Click to enter details* | *Click* | *Click* | *Click* | *Click* |

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| List marketing plans, live performances and any other relevant information |
| *Click to enter details* |

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| How will you promote that your music is available in our store?As a minimum you would need to promote via your social media channels |
| *Click to enter details* |

**Please take this completed form to the relevant store(s) for them to consider the opportunity.**

If the store is interested in stocking your music or other products, they shall forward the information above to HMV Legal at our head office who will review and contact you or the store if any clarification is required. If we agree to take stock from you, HMV Legal shall prepare a formal agreement based upon the information you have supplied. The agreement shall be sent directly to you via email to review, complete and sign digitally.

The store should be able to assist with any queries, however, if you require any further assistance, please visit **www.hmv/content/local** or email **local@hmv.co.uk**. If you already have a supplier number, please include it in your email. We will get back to you as soon as possible, but please be patient as we do receive a lot of enquiries from people wanting us to stock their music and other goods.